

NETWORK LEADERSHIP COMMITTEE MEMBER-AT-LARGE ROLES AND RESPONSIBILITIES

Each Network will have two to three members-at-large. Network members will assist in the execution of content development and leadership engagement for the Network and their respective Sections.

Publications/Content Responsibilities

In conjunction with the Network, assist in prioritizing and coordinating, along with staff, content/publications.

- Network News: Help identify which Section will develop content for the publications on a rotating basis, per finalized schedule.
- *Chest Physician*® articles: Help to ensure article content is submitted and aid if needed.
- Collaborate with other Network members to ensure each section is producing content for:
 - CHEST website (topic pages and key opinion leader interviews)
 - Social media content (Twitter and infographics)
- Assist in reviews and provide feedback for CHEST project proposals for all Sections to ensure the project fits within scope and covers topic areas specific to the Network.
- Submit ideas/topics during the Guidelines Request for Proposals process.

Annual Meeting Responsibilities

- Work with the Network to create, execute, and oversee their Network Open Forum in conjunction with Network staff.
- Submit sessions to the annual meeting in collaboration with all Networks, and serve as session graders.
- Provide direction for Experience CHEST topic submissions.
- Provide insight to the selection of Network Highlights with respective Section Chairs, as needed.

Conference Call Responsibilities

- Attend Network leadership calls with the entire Network every other month.
- Attend ad hoc conference calls with Sections, if requested by Section Chair.

Other Responsibilities

- Lead and help foster new Network leaders.
- Annual Call for Committee Applications: Review applicants, vote, and select two at-large Network leaders and Vice-Chair applicants (when applicable) in collaboration with Network members.
- Serve as the initial go-to for CHEST staff and other committees seeking Network expertise.
- Foster engagement and collaboration between other Network leaders and across all Sections.